**Seaman's contract of employment** (Seafarers' Employment Contracts Act, Chapter 1, Section 4)

- 4 copies: worker (1), master of the ship (1), employer (2)

Employee	Name (surname, given names)
	Identity number
	Sex
	Address and phone number
	Place of residence
	Nationality
	Passport No and validity
	Validity of medical certificate
	Certificates of competency
	Dispensations and restrictions
	Next of kin, address and phone number
Employer	Name
	Address
	Domicile or business address
Ship	Ship in which employment relationship commences
1	IMO-code
Terms of	Date of commencement of employment
	t Post(s) held on board
empioymen	Validity of contract of employment (unspecified/fixed term)
	Duration of and grounds for fixed-term contract
	Trial period
	Collective agreement applicable to work
	Criteria on which pay and other remuneration are determined
	Specified pay period
	Pay-day and manner of payment
	The social security and health care provided by the employer
	Regular working hours or criteria on which they are determined
	Annual leave or criteria on which it is determined
	Period of notice for termination of contract or criteria on which it is determined
	The employee's right to homeward journey
	In work abroad of a duration of no less than one month
	- duration of the work
	- currency in which monetary payment is to be made
	- monetary compensation and fringe benefits to be paid abroad
	- terms of the employee's repatriation
	Additional terms of contract of employment
Signatures	Place and date
	Signature of employee Signature of employee

## ANNEX

#### LAY-OFF

Lay-off criteria Lay-off period

Notice of lay-off received

Signatures

#### **TERMINATION OF EMPLOYMENT**

**Notice** Date of notice Cause for giving notice

# Termination without notice

Date of termination without notice Cause for termination without notice

Place and date of termination Notice/termination without notice received

Signatures

### **PROLONGATION OF EMPLOYMENT**

Employment prolonged until (New terms of employment)

Signatures