



Ministry of Economic Affairs  
and Employment of Finland

## **PRIVACY STATEMENT**

VN/12038/2019

27 October 2020

# **PERSONAL DATA FILE OF EMPLOYMENT SERVICE STATISTICS**

## **1 Controller**

Ministry of Economic Affairs and Employment  
P.O. Box 32, FI-00023 GOVERNMENT  
Switchboard: +358 295 16001  
Email: kirjaamo(at)tem.fi

## **2 Contact information in matters concerning the file**

Ministry of Economic Affairs and Employment  
Employment and Well-Functioning Markets Department  
Labour Market Group  
Tyonvalitystilasto(at)tem.fi

Tietosuojavastaava(at)tem.fi

## **3 Name of the personal data file**

Employment Service Statistics

## **4. Purpose of the processing of personal data**

Production of monitoring data by the Employment and Economic Development Administration on the customers of TE Offices and the services provided to them, as well as on the regional employment situation.

- Statistics Act (2800/2004)
- Act on Public Employment and Business Service (916/2012)
- Act on Unemployment Security (1290/2002)
- Act on the Promotion of Immigrant Integration (1386/2010)
- Act on Rehabilitative Work 189/2001

- Act on Job Alternation Leave (1305/2002)

## 5. Content of the personal data file

Basic personal information:

- Personal data: personal identity code (in switched order), name (first 10 characters), gender, education, profession, disability/long-term illness, municipality of residence, membership of unemployment fund, TE Office
- Immigrant data: (nationality, language, work/residence permit)
- Job search data: (start of job search, previous employment relationship, change in employment, end of job search)

Other data:

- Plans
- Labour policy statements (date of issue, type of statement)
- Placement data (start and end date of placement, type of placement, occupation, employer sector)
- Data on participation in other services (substitution during a job alternation leave, rehabilitative work, self-motivated studies whilst claiming unemployment benefit/integration benefit, experiments, expert evaluations)
- Data on mobility allowance
- Data on labour market training (data on training provider, data on application to training, start and end date of training, placement after training)
- The statistical data will be stored in electronic form permanently.

## 6 Regular sources of data

Customer service system of TE Offices.

## 7 Regular disclosure of data

Under sections 14 and 15 of the Statistics Act, a state authority is obliged, regardless of any provisions on confidentiality, to provide Statistics Finland with the personal data necessary for compiling statistics.

With the exception of Statistics Finland, personal data is not disclosed in an identifiable format to other external parties. In individual cases, a permit to use personal data may be granted for scientific or statistical research but in such cases, the data enabling direct identification has been removed. However, data on age, gender, occupation and education may be disclosed for aforementioned purposes, including identification data.

## **Transfer of data outside the EU or the EEA**

Personal data will not be transferred outside the EU or the EEA.

## **9 Protection of the file**

The data file does not normally produce manual data, only statistical data.

The information collected for statistical purposes is confidential under section 24, paragraph 1(16) of the Act on the Openness of Government Activities.

All employees of the Ministry of Economic Affairs and Employment and the data processor, who process personal data, sign a confidentiality commitment in which they pledge not to disclose confidential data obtained at work. Data may only be processed by the employees who need the data for the performance of their duties.

The data file will be handled with due diligence and the data processed with the help of information systems will be appropriately protected. The controller will ensure that the stored data and the rights of access to servers and other information critical to the security of personal data are treated in a confidential manner.

Protection of the data in the file is based on access control, personal user IDs and access restrictions. Backing up the data will ensure that the data cannot be lost.

## **Right to inspect and request rectification**

According to the Statistics Act, a person does not have the right to inspect their personal data collected for statistical purposes.