



Description of the processing of personal data in the funding procedures of the State Nuclear Waste Management Funds' research funds (Nuclear Safety Research Fund and Nuclear Waste Research Fund) and the research programmes under the funds

1. Controller, contact person and data protection officer

Controller:

Ministry of Economic Affairs and Employment (business ID: 2160307-0)
PO Box 32, FI-00023 Government
Telephone +358 29 516001, e-mail kirjaamo@tem.fi

Register contact person:

Ministry of Economic Affairs and Employment, Energy Department, Nuclear Energy and Fuels Group

Data Protection Officer:

tietosuojavastaava(at)tem.fi

2. Data subjects

Persons registered in the Register for the State Nuclear Waste Management Fund's research funds and the research programmes under these will include persons applying for funding from the funds and persons belonging to their research groups as well as persons participating in the management of research programmes.

3. Purpose and legal basis of the processing of personal data

Personal data shall be processed in compliance with the Controller's statutory obligation and the performance of a task for public interest in the processing of applications for funding from the research funds, in the management of the financing procedure and in the coordination of the activities of research programmes that have received financing from the funds.

If the data subject does not provide the necessary information, the Ministry of Economic Affairs and Employment cannot process the funding application.

Personal data will only be used for predefined purposes such as:

- the identification of persons applying for research funding and contact with them, for example by e-mail and telephone
- the processing of applications for research funding and preparation of decisions
- the communication of information on the research funding procedure
- the request of statements and opinions on applications
- decision making in the State Nuclear Waste Management Fund on the granting of research funding
- the communication of information on funding recommendations and funding decisions, for example by e-mail and on the research programmes' internal secure websites (including projects that have received a positive funding decision and their project managers)
- project monitoring, invoicing, and payment (for those who received a positive funding decision)
- the organisation, monitoring and coordination of research programmes funded by the funds
- other public communication and publication related to research programmes
- the preparation of the final statements of the State Nuclear Waste Management Fund
- the communication of information on events related to research programmes
- the reporting, monitoring, and archiving of activities during and after research programmes.

4. Data to be stored in the register

The personal data register for research funds and programmes contains information on companies or other organisations, information on the contact persons for companies or organisations, and information on private persons:

- first and last name
- date of birth (when a private person is a separate applicant from the research organisation)
- business ID
- degree or title
- curriculum vitae and related information
- service language
- address
- telephone number
- email address
- account number
- job title
- name and contact information of the organisation (if different from that of the person)
- salary costs as part of the project financing plan
- project progress monitoring data

- information related to the project proposal: possible additional information provided in the research plan and other application materials
- statements on research programme project entities.

Various technical systems, such as Webropol and e-mail, can be used in the collection of information. The information is collected from the applicant when they submit their application.

Based on the information available on the applicant, the organisation of the research programme will compile an assessment of the applicant's previous scientific merits and their performance as well as an assessment of the research project.

5. Rights of data subjects

The data subject has the following rights, which may however be deviated from and/or restricted in accordance with applicable legislation. Restrictions and deviations will be reviewed and considered on a case-by-case basis.

Data subjects have the right to:

- request the controller for access to their personal data and to check such data.
- ask that incorrect data on them be corrected. In such a case, the request must specify what information is incorrect, and why and how it should be changed. The controller must rectify the mistake without undue delay. The request must be submitted to the controller in writing.
- restrict processing. If the data subject has indicated that his or her data are incorrect, they have the right to request that the processing be restricted until the accuracy of the data is verified.
- request the erasure of data. The data subject has the right to have his or her personal data erased. This right does not apply to the personal data that the Ministry of Economic Affairs and Employment needs in order to perform its statutory responsibilities.
- lodge a complaint to the supervisory authority on the processing of personal data if he or she considers that the data has not been processed appropriately. The Data Protection Ombudsman's contact details can be found at <http://www.tietosuoja.fi/fi/index.html> (<https://tietosuoja.fi/en/home>).

6. Sale and leasing of data and publicity of personal data

The Ministry of Economic Affairs and Employment will not sell or lease the data in the register to third parties.

The Ministry of Economic Affairs and Employment may disclose information within the EU in order to ensure it can fulfil the obligations laid down in the Act on the Openness of Government Activities (621/1999).

The disclosure of information is based on the Act on the Openness of Government Activities, the EU's General Data Protection Regulation and other applicable legislation, and the Ministry of Economic Affairs and Employment is responsible for deciding on and implementing disclosure.

Details on the projects to be funded and the names of the project managers will be published on each research programme's website. The names of project researchers as authors of the articles will be published in annual plans and annual reports for the research programmes as well as in their interim and final reports. Research reports and other scientific publications as well as seminar presentations can be published on each research programme's website, together with the name and contact details of the authors of the publications or presentations in question.

The Ministry of Economic Affairs and Employment may also disclose information to competent authorities and other similar parties performing statutory tasks to facilitate the fulfilment of statutory obligations, for example in connection with accounting and auditing.

7. Existence of automated decision making, in particular profiling

Automated decision-making or profiling that could involve decision-making with significant impacts or decision-making that has legal effects on a person is not carried out.

8. Retention of data

Data is retained in a technically and organisationally secure manner. Physical access to information is restricted by the property's access rights and security measures. In addition, access to information systems is restricted by means of firewalls and technical security measures. Personal data are only processed by persons who need to process the data in order to carry out their research programme-related tasks. These persons are obligated to confidentiality.

Personal data shall be retained by the organisations that actively process personal data only as long as this is necessary for the purposes of the processing of personal data or for compliance with the controller's statutory or contractual obligations. Personal data provided in applications are stored by the organisations that actively process them for a maximum of ten years from the end of the application period, after which the data will be deleted with the exception of research reports and other publications published on websites.

When storing data for the purposes of archiving, the Archives Act (831/1994) and the Government's joint information management plan and the storage periods provided in these will be observed in addition to data protection legislation.

9. Personal data recipients and recipient groups

The Ministry of Economic Affairs and Employment as the controller is responsible for the personal data in the register.

The personal data will be processed on behalf of the Ministry of Economic Affairs and Employment by the organisation responsible for the management of the research programme, the organisations involved in the research programmes and the State Nuclear Waste Management Fund, in accordance with what is provided on the processing of personal data in agreements between the Ministry of Economic Affairs and Employment and the said organisations.

Personal data may be processed by persons involved in the management of the research programmes, i.e. research programme managers and assisting personnel, as well as members of the research programme's management, steering and support groups and experts deemed necessary

from the organisations involved in the programmes. These organisations may include key authorities for the use of nuclear energy, such as ministries and supervisory authorities, and other organisations in the sector, such as nuclear power companies, licensees under a waste management obligation, universities, and higher education institutions.

In addition, personal data can be processed by officials of the Ministry of Economic Affairs and Employment, whose job description includes tasks related to the financing procedure, the personnel and members of the Board of Directors of the State Nuclear Waste Management Fund, the personnel at the Government registry and the auditors of the State Nuclear Waste Management Fund. In addition, the personal data in question can be processed by the officials from the Radiation and Nuclear Safety Authority when issuing a statement. In addition, in connection with the activities of the research programme and the exchange of information, other programme participants (e.g. project managers) may become aware of e-mail addresses and contact information.

In addition, the persons responsible for maintaining the technical applications of the aforementioned organisations may process personal data as a third party, where necessary. The processing of personal data with third parties has been agreed separately by means of data processing agreements.

10. Transfer of data outside the EU or the EEA

As a rule, the data contained in the register is not transferred outside the EU or EEA.

However, data may be transferred if this is necessary for the appropriate and cost-effective implementation of the purpose of the processing of personal data, e.g. for technical reasons related to the system supplier. This type of transfer will be implemented in accordance with the EU General Data Protection Regulation and other applicable legislation. If there is no Commission decision on the adequacy of data protection in the area, for example the Commission's standard contractual clauses can be used to guarantee the security of the transfer. If a Commission decision on the adequacy of data protection exists, the decision can be used to guarantee the security of the transfer.